



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE: C-1

May 22, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**ADOPT AND ADVERTISE
FIRE DEPARTMENT CAMP 13
WASTEWATER TREATMENT PLANT REHABILITATION
SPECIFICATIONS 6508; CAPITAL PROJECT 70971
SUPERVISORIAL DISTRICT 3
3 VOTES**

**JOINT RECOMMENDATION WITH THE FIRE CHIEF AND THE CHIEF
ADMINISTRATIVE OFFICER THAT YOUR BOARD ACTING AS THE GOVERNING
BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT:**

1. Find that this project is exempt from the provisions of the California Environmental Quality Act.
2. Approve the project and adopt the plans and specifications for the Fire Department Camp 13 Wastewater Treatment Plant Rehabilitation, in the vicinity of Malibu (3), at an estimated cost between \$600,000 and \$780,000.
3. Call for bids to be received on July 8, 2003.
4. Instruct the Executive Officer of the Board of Supervisors to advertise the project and to seal and return the plans and specifications to Public Works for filing.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions will initiate the construction contract bidding process for a construction contract to renovate the existing wastewater treatment plant at Fire Department Camp 13, which is over 40 years old. The proposed renovation is necessary to meet newly established permit conditions mandated by the Regional Water Quality Control Board and includes new water intake equipment, an extended aeration unit, and a chlorine contact chamber.

On May 15, 2001, your Board, acting as the governing body of the Consolidated Fire Protection District, awarded a design agreement to Lee & Ro, Inc., to prepare plans and specifications and provide construction related engineering services for rehabilitation of the wastewater treatment plant. Due to the unique nature of the proposed project scope and location, a comprehensive biological assessment study and a constructability review were completed. The comprehensive biological assessment study addressed the California Coastal Commission's concern regarding the loss of several sycamore and pine trees and resulted in the relocation of the chlorine contact chamber to another part of the property. Through the completion of the constructability review, numerous changes were incorporated into the plans to increase efficiency and minimize operational and maintenance costs. The plans and specifications are now completed, and all jurisdictional approvals have been obtained.

Implementation of Strategic Plan Goals

The proposed project meets the County's Strategic Plan Goal of Fiscal Responsibility by investing in public infrastructure and assisting in the effective management of an existing County Fire Department resource.

FISCAL IMPACT/FINANCING

The estimated construction cost is in the bid range of \$600,000 to \$780,000.

The total project cost estimate is \$1,581,700 including design, plan check fees, construction, equipment, furnishings, consultant services, miscellaneous expenditures, County services, and change order contingency equal to approximately 10 percent of the expected bid amount. The Project Schedule and Budget Summary are included in Enclosure A.

Sufficient funds to complete this project are included in the 2002-03 Capital Projects/Refurbishments Budget under Camp 13 Renovation Project (C. P. 70971). The proposed project will be funded through the Fire Department Accumulated Capital Outlay Special Fund.

Operational Financing

Upon completion of the wastewater treatment plant renovation, the Fire Department anticipates a decrease in operating and maintenance costs of the facility.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The enclosed plans and specifications include the contractual provisions, methods, and material requirements necessary for this project. The contract agreement will be in the form previously approved by County Counsel.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under the federal income tax laws.

ENVIRONMENTAL DOCUMENTATION

This project is categorically exempt pursuant to Class 2, Subsection (e), of the revised County Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.

CONTRACTING PROCESS

This project will be contracted on an open competitive bid basis. The contract will be awarded to the lowest responsible bidder meeting the criteria established by your Board and the California Public Contract Code.

To increase contractor awareness of our program to contract work to the private sector, this project will be listed on the County website for upcoming bids.

The project specifications contain provisions 1) requiring the contractor to comply with the County's Child Support Compliance Program, 2) requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees, and 3) requiring the contractor to comply with the requirements of the County's Contractor Employee Jury Service Program.

The project specifications also contain a provision that, should the contractor require additional or replacement personnel to fill employment openings, consideration shall be given to hiring qualified participants in the County's Greater Avenues for Independence or General Relief Opportunities for Work Programs.

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

Upon review of the bids received, we will return to your Board to request the award of a construction contract currently scheduled for July 2003.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no adverse impact to current County services or projects during construction.

The project is to be completed in 130 working days. It is estimated that the work will start in September 2003 and be completed in April 2004. Local residents and businesses will be informed that traffic and local access will be mildly disrupted during the construction.

The Honorable Board of Supervisors
May 22, 2003
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CONCLUSION

Please return one adopted copy of this letter to the CAO (Capital Projects Division), Fire Department, and Public Works.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

DAVID E. JANSSEN
Chief Administrative Officer

P. MICHAEL FREEMAN
Fire Chief

CRN/JFG:ssa
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Enc. 3

cc: Auditor-Controller
County Counsel
Department of Public Social Services (GAIN/GROW Program)
Office of Affirmative Action Compliance

May 1, 2003

ENCLOSURE A

**ADOPT AND ADVERTISE
FIRE CAMP 13
SPECIFICATIONS 6508; CAPITAL PROJECT 70971**

PROJECT SCHEDULE

Project Activity	Scheduled Completion Date	Revised Completion Date Actual
Project Needs Assessment	N/A	N/A
Project Feasibility	N/A	N/A
Project Program	10/18/01	11/07/01*
Design Construction Document Submittal Jurisdictional Approval	02/18/02 04/08/02	03/20/02* 12/26/02*
Construction Bid and Award	08/06/02	07/08/03
Construction Substantial Completion Acceptance	07/17/03 09/04/03	04/05/04 06/29/04

* Indicates completed activities.

PROJECT BUDGET SUMMARY

Budget Category	Project Budget
Land Acquisition	N/A
Construction	
(a) Construction	\$780,000
(b) Change Orders	<u>\$ 78,000</u>
Subtotal	\$858,000
Equipment/Telecommunication Control	-0-
Plans and Specifications	\$322,300
Consultant Services	\$ 35,000
Miscellaneous Expenditures	\$ 10,000
Jurisdictional Review and Plan Check	\$ 20,000
County Services	\$336,400
TOTAL	\$1,581,700

FIRE DEPARTMENT CAMP 13
WASTEWATER TREATMENT PLANT REHABILITATION
INSTRUCTION SHEET FOR PUBLISHING LEGAL ADVERTISEMENT

From: Department of Public Works
Construction Division

PUBLISHING

In accord with Section 20392 of the Public Contract Code.

Publish: At least ten consecutive times, prior to the date set for opening bids, in a daily newspaper of general circulation printed and published in the County and designated by the Board, or for at least two consecutive times prior to such date in a weekly newspaper printed and published in the County and designated by the Board.

Time Limitation: To open bids in five weeks.

NOTICE INVITING BIDS

Sealed Bids will be received by the County of Los Angeles Department of Public Works, Construction Division, for the replacement of water intake equipment, an aeration unit, and a chlorine chamber under Project ID No. P200000305, Fire Department Camp 13 Wastewater Treatment Plant Rehabilitation, in the vicinity of Malibu.

The Bids must be submitted at the Cashier's Office, west side of main lobby, 900 South Fremont Avenue, Alhambra, California 91803-1331, before 11 a.m. on Tuesday, July 8, 2003. The Bids will then be publicly opened and read in Conference Room A or at the location posted in the main lobby.

The Work shall be done in accordance with the Plans and Specifications on file and open for inspection at the County Board of Supervisors Executive Office and the Department of Public Works. The Work is estimated to cost between \$600,000 and \$780,000 and shall be completed in 130 working days. The Work requires a Class A contractor's license. Prebid questions regarding the Plans and Specifications should be directed to Ms. Jolene Guerrero at (626) 458-4975.

A mandatory prebid meeting for this Contract will be held on Wednesday, June 25, 2003, at 10 a.m., at the Worksite, 1250 Encinal Canyon Road, Malibu (Thomas Guide Page 586, G-7). Attendance at this meeting is mandatory for award of the Contract.

The Bids must be submitted on the Proposal forms included in the Bidder's package of the Contract Documents, which may be purchased for \$18 if the package is picked up at the aforementioned Cashier's Office, (626) 458-6959, Monday through Thursday between 7 a.m. and 5:30 p.m. or \$22 if mailed, including postage and handling.

Each Bid must be accompanied by a certified check, cashier's check, or surety bond payable to Los Angeles County in an amount equal to at least 10 percent of the Bid to guarantee that the Bidder will enter into the Contract if it is so awarded.

All persons performing the Work shall be paid not less than the General Prevailing Wage Determination made by the Director of Industrial Relations pursuant to the California Labor Code. Copies of these wage rates are available at the Department of Public Works.

The Bid must provide full disclosure of False Claims Act violations and civil/criminal legal actions as provided for on the three forms included as part of the Proposal. Failure to complete these forms may result in a determination that the Bidder is nonresponsive and/or not responsible.

The Contract, if awarded, will be awarded to the lowest responsive and responsible Bidder; however, the Board of Supervisors reserves the right to reject any and all bids.

A responsible Bidder is a Bidder who has demonstrated the attribute of trustworthiness, as well as quality, fitness, capacity, and experience to satisfactorily perform the Contract. It is the County's policy to conduct business only with responsible contractors.

The successful Bidder will be required to submit a faithful performance bond, payment bond, liability insurance, and workers' compensation insurance with the Contract.

As provided for in Section 22300 of the California Public Contract Code, the Contractor may substitute securities for any monies withheld by the Department of Public Works to ensure performance under the Contract or enter into an escrow agreement for payment of such monies to an escrow agent.

Each person by submitting a response to this Notice Inviting Bids certifies that such Bidder and each County lobbyist and County lobbying firm, as defined by Los Angeles County Code Section 2.160.010, retained by the bidder, is in full compliance with Chapter 2.160 of the Los Angeles County Code.

Para mas informacion con relacion a esta noticia, por favor llame a este numero (626) 458-3118. Nuestras horas de oficina son de 7 a.m. a 5 p.m. de lunes a jueves.

The County supports and encourages equal opportunity contracting.

By order of the Board of Supervisors of the County of Los Angeles, State of California.

Dated June 3, 2003.

Violet Varona-Lukens
Executive Officer
of the Board of Supervisors

JFG:ssa

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